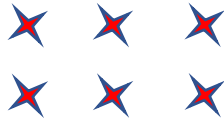






CAUAA

2018 Nominations / Elections Critical Dates - REVISED

Critical Election Dates	Election Activity Description
Friday, March 16, 2018	2017–2018 financial members as of 11:59pm, Friday, March 16, 2018 will be eligible to participate in the nominations process.
Friday, March 16, 2018	2018 Nomination Guidelines available to financial members via (website, e-mail, US mail)
Beginning Saturday, March 17 – Tuesday, April 3, 2018	Financial Members may nominate alumni, nominate yourself, or be nominated for office. Any Chapter/Affiliate in good financial standing by this date may nominate alumni for an office via email or by US mail.
Tuesday, April 3, 2018; 11:59pm (NominationsCAUAA@gmail.com)	DEADLINE to submit nomination forms to CAUAA via e-mail or by US Mail to Nominations Committee is 11:59pm, Thursday, April 3, 2018.
Friday, April 6, 2018; 11:59pm (Eligibility)	All nominees notified of eligibility/ ineligibility
**Thursday, April 12, 2018; 11:59pm  (NominationsCAUAA@gmail.com)	Required documents from nominees must be received via email by Nominations Committee including: 1.) Willingness to Serve 2.) Proof of contribution to institution in 2016-2017 3.) Biographical summary (1-pg or less) 4.) Current headshot (photo). Nominees will be informed of eligibility/ineligibility via E-mail.
BALLOT PREPARATION / DISTRIBUTIONS Monday, April 16 – Friday, April 20, 2018	Ballots will be prepared with candidate biographical information and photographs
OFFICIAL CAMPAIGNING BEGINS Monday, April 16, 2018 	CANDIDATE CAMPAIGNING BEGINS 
Sunday, April 29, 2018; 4:00pm – 6:00pm ZOOM App Link: https://zoom.us/j/6158558324	2018 “CAUAA Candidate Forum” via ZOOM Thomas W. Cole Building & Online Video Conf.
Monday, May 7, 2018; 11:59pm	Deadline for members to notify Nominations Committee of failure to receive BALLOT
CAMPAIGNING ENDS & ALL BALLOTS DUE Tuesday, May 15, 2018; 11:59PM	DEADLINE to cast ballot ONLINE, by TELEPHONE or mail “POSTMARKED & RECEIVED” by CAUAA NO LATER THAN TUESDAY, May 15, 2018
Thursday, May 17, 2018	Returned ballots will be opened and counted Location (TBD) will be announced for candidates or representatives to attend
Friday, May 18, 2018	WINNERS OFFICIALLY ANNOUNCED DURING CAU MAY ALUMNI WEEKEND

**Each nominated alumnus MUST submit below documentation as proof of Eligibility:

Signed “Willingness to Serve” letter or statement

- (a.) Biographical Summary
- (b.) Current photograph
- (c.) Proof of financial contribution to institution in 2016-2017