



Clark Atlanta University National Alumni Association Awards and Criteria

The Clark Atlanta University Alumni Association (CAUAA) is requesting nominations for its 2018 Awards. Nominations are being sought for the following categories:

- 1) Arts/Entertainment, 2) Business/Industry, 3) Education, 4) Science/Medicine, 5) Religion, 6) Social Work, 7) Service to the Alumni Association, 8) Young Alumni, 9) Alumni Chapter/Affiliate of the Year and the 10) 2017-18 Wall of Fame Award.

The alumni association will recognize one person in each individual category and one chapter during the 2018 May Weekend.

Individuals, alumni chapters, or graduate schools may submit nominations. The following will be presented at our Annual Business Luncheon

**Nomination forms and supporting documents are to be sent to:
Marc Gordon, via email: marcanthonygordon@gmail.com**

**Deadline for all award nominations is Sunday April 15, 2018 11:59pm EST.
Deadline for Chapter/Affiliate of the Year nomination is Sunday April 15, 2018 11:59pm EST.**

Criteria for Wall of Fame

- A. Nominee is an alumna/us of Clark Atlanta University, Clark College, Atlanta University, or Clark University.
- B. Nominee has distinguished his/herself in their chosen profession.
- C. Nominee has made significant contributions to his/her community on a national or international level.
- D. Nominee has demonstrated a high level of integrity in his/her personal life and has gained the recognition of various other persons around him/her.

Criteria for Alumni Service Awards

To be eligible for the award, the person being nominated must demonstrate the following:

- A. Nominee is an alumna/us of Clark Atlanta University, Atlanta University, Clark College, or Clark University.
- B. Exceptional leadership and achievement in their field of endeavor.
- C. Creativity and innovation in ideas or services.

- D. Nominee has demonstrated involvement in and contributed support to Clark Atlanta University and/or the Alumni Association.

Criteria Young Alumni Service Award

To be eligible for the award, the person being nominated must demonstrate the following:

- A. Nominee is an alumna/us of Clark Atlanta University that graduated in the **past 15 years.**
- B. Exceptional leadership and achievement in their field of endeavor.
- C. Creativity and innovation in ideas or services.
- D. Nominee has demonstrated involvement in and contributed support to Clark Atlanta University and/or the Alumni Association.

Chapter/Affiliate of the Year

This award will be presented to Chapters/Affiliates that have met the following criteria:

1. Chapters/Affiliates has a written and up-to-date set of Bylaws.
2. Chapter/Affiliate is financial and in good standing with CAUAA, Inc.
3. Chapter/Affiliate has a written Annual Plan of Operation that includes the following:
 - a. A membership recruitment, reclamation and retention drive.
 - b. A student recruitment and maintenance program.
 - c. A fund-raising initiative that supports the Annual Fund Drive as well as Planned Giving.
 - d. A focus on getting alumni to return to the campus periodically for occasions such as Homecoming, Consolidation Celebration, Class Reunions and the several musical, artistic, academic and athletic events.
 - e. A mechanism for identifying, publicizing and sharing with the University the accomplishments of alumni.
 - f. A mechanism for ensuring the attendance of "delegates" at the Annual Alumni Fall Conference and May Weekend
4. Chapter/Affiliate submits reports to Clark Atlanta University Alumni Association on a timely/requested basis.
5. Attendance of "delegates" at the Annual Spirit of Greatness Gala
6. Chapter/Affiliate makes annual contributions to the University.

Requirements for Nominations:

1. Letter stating the individual's qualifications for the award based on the stated criteria.
2. A letter of recommendation in support of the nomination.
3. Supporting documents if available (newspaper articles, magazine articles, certificates, programs, etc.) in support of the nomination.
4. A "5 x 7" photo of the nominee. (Materials will be returned to the nominator.)

Procedures for Notification of Awards

- The Committee Chair will notify the selected award recipients individually via email or by telephone of their award by April 21, 2018.
- Nominees not selected will also be notified via email by the committee April 21, 2018.
- Form letters are available for use at the discretion of the Awards Committee for notification.

Clark Atlanta University Alumni Association, Inc. Award Nomination Form
Deadline: April 15, 2018 11:59pm EST.

Award Category: _____

Categories: **Service to the Community** **Service to the National Alumni Association**
 Arts/Entertainment **Science** **Education**
 Business **Social Work** **Wall of Fame**
 Young Alumni Service Award
 Chapter/Affiliate of the Year

Name of Nominee: _____

Address: _____

City: _____ **State** _____ **Zip Code** _____

Phone Number: Home _____ **Work** _____

Cell _____ **Email** _____

Names of Colleges/Universities the Nominee has attended:

Present Employer: _____ **Clark**

Atlanta University/ Clark Atlanta University Alumni Association Affiliations:

Honors/Recognitions/Special Accomplishments in Specific Category:

Nominator's Information

Name: _____

Address: _____ **City** _____
_____ **State** _____ **Zip Code** _____

Telephone Number: Home _____ **Work** _____
Cell _____ **Email** _____

Nominator's Signature _____

Date: _____



Chapter/Affiliate of the Year Scoring Sheet 2018

Category	*Possible Points
Up to Date By Laws	10
Affiliation Fee Paid	10
Membership Activities/Drives <5= 2 pts >4= 5 pts	5
Chapter/Affiliate Members are also National Members >75%= 15 pts 50%-74%=10 pts <50%= 5 pts	15
Student Recruitment Fairs <5= 2 pts >4= 5 pts	5
Financial Contribution to CAU/CAUAA	10
Promoting Alumni to Return to Campus <i>e.g. Homecoming, Consolidation Celebration, Class Reunions and the several musical, artistic, academic and athletic events.</i>	5
Promotion of Alumni Accomplishments	5
Representation at 2017 Fall Conference	10
Representation at 2017 May weekend	10
Chapter/Affiliate Reports Submitted <i>5 pts Fall Conference 5 pts May weekend</i>	10
Representation at Spirit of Greatness Gala	5
Overall Presentation (Submitted on time)	15
Total Possible Points	115

*Point Values Range from 1-5, 1-10 and 1-15